

ACTIVITY/EVENT TO BE ASSESSED: CORONAVIRUS OPENING TO ALL YEAR GROUPS SEPTEMBER 2021

Hazard	Who might be harmed?	Risk controls	Risk Level* (considering control measures)	Further actions needed – include who will complete them and when they will be completed by.	Sign off – action complete
Exposure to virus through increasing number of contacts	Staff Students	<ul style="list-style-type: none"> - The School will follow government guidelines on Covid-19 at all times. This means the normal school timetable will resume and there will be no staggered times or year group bubbles. The school will need to make specific decisions where government guidance is too general, unclear or not available but in doing so will seek advice, guidance and information from other sources. - Students will return to school full time and on their normal timetables from September. - Clinically extremely vulnerable staff will attend school in line with government guidance and may wish to think about the additional precautions they can continue to take such as wearing a mask when moving around the premises and in communal areas; wearing a mask/visor when teaching and making use of the desk screen in the classroom. - Clinically extremely vulnerable staff will be offered an individual risk assessment if required. - The school will respond to any other concerns that are raised by staff either on a general or individual basis and that may include an individual risk assessment if applicable. - Students who were considered to be in clinically extremely vulnerable group should attend school and should follow the same Covid-19 guidance as the rest of the population, unless advised by their specialist. - Each classroom is equipped with a desk screen to protect the teacher. 	M after control measures		

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		<ul style="list-style-type: none"> - Face coverings should be worn by pupils, staff and adult visitors when moving around the premises, outside of classrooms, such as in corridors and communal areas. School is aware that both adults and children may be exempt from mask wearing for a variety of reasons. - Clinically extremely vulnerable who are normally First Aiders will not administer First Aid during the pandemic. - In line with government guidance windows and doors (but not fire doors) should be open where possible to improve ventilation. It is recommended that as a rule of thumb, half the windows in a classroom or office should be open under normal circumstances. It will sometimes be necessary to take into account practical issues such as inclement weather and comfortable working conditions. In cooler weather windows should be opened just enough to provide constant background ventilation. - Where possible ventilation to be increased while spaces are unoccupied e.g. break and lunchtimes. - In line with HSE guidance heating and cooling systems will continue to be used as normal. 			
Staff or students showing symptoms of the virus	Staff Students	<ul style="list-style-type: none"> - Any student or member of staff with a new, continuous cough, high temperature or loss or change to sense of smell or taste will be sent home immediately and advised to book a Covid-19 test. - If a child is awaiting collection they will be taken to the old medical room, isolated from other students and staff and parents will be phoned to collect. These students will not be accepted back on site for at least 10 days unless they have a negative Covid-19 test result, feel well enough to return and does not have a high temperature. 	M after control measures		

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		<ul style="list-style-type: none"> - If the PCR test is negative then the member of staff or student may return to school as soon as they feel well enough and do not have a high temperature. - If the test is positive the parent or the member of staff must inform the school immediately and isolate for at least the next 10 full days from the onset of their symptoms (or the day of the test, if they do not have symptoms). If symptoms start when isolating, the 10 days restarts from the day after their symptoms started. - They can stop self-isolating after the 10 days if either: <ul style="list-style-type: none"> - they do not have any symptoms - they just have a cough or changes to their sense of smell or taste – these can last for weeks after the infection has gone - They should keep self-isolating if they have any of these symptoms after the 10 days: <ul style="list-style-type: none"> - a high temperature or feeling hot and shivery - feeling or being sick - diarrhoea - Members of the household where someone has symptoms or has tested positive do not need to isolate if they are fully vaccinated (this means 14 days have passed since their final dose of a COVID-19 vaccine given by the NHS); they're under 18 years 6 months, or not able to get vaccinated for medical reasons. - Members of the household who do not fall into one of the above categories will need to isolate for at least 10 full days and can stop self-isolating after the 10 days if they do not get any symptoms. 			
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		<ul style="list-style-type: none"> - The current government guidance on contact tracing and isolation remains in place. However, close contacts of suspected or confirmed Omicron cases will be asked to isolate for ten days. They will be contacted directly and told to isolate. - If a child or member of staff tests positive via a Lateral Flow Test, they should isolate immediately as above and book a PCR test. If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the LFT and the individual can return to school, as long as they do not have Covid-19 symptoms. - In the case of a positive test the school will contact Birmingham City Council and/or the local health protection team immediately. Close contacts will now be identified via NHS Test and Trace and the school will not longer be expected to undertake contact tracing. - If there are a number of confirmed cases or an overall rise in sickness absence where Covid-19 is suspected, there may be an outbreak and the school will work with the local health protection team who will advise if further action is needed. 			
Staff/student testing positive through Lateral Flow Test	Staff Students	<ul style="list-style-type: none"> - Staff will be offered LFT to be carried out at home two times per week. Staff are aware to inform the school of a positive LFT and the need to book a PCR test, awaiting results before returning to school. - Students will be offered LFT to be carried out at home two times per week. Parents are aware and reminded to inform the school of a positive LFT and the need to book a PCR test and isolate following latest government guidance, awaiting results before returning to school. 	L after control measures		

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<p>Exposure to virus through touch or airborne germs on travel to school</p>		<ul style="list-style-type: none"> - Staff and students are encouraged to wash their hands or use hand sanitiser immediately on arrival in school. - Staff and students using public transport are advised to follow government guidance in terms of wearing a mask or face covering. 	<p>L after control measures</p>		
<p>Exposure to virus through close contact between individuals</p>		<ul style="list-style-type: none"> - Classrooms have been re-arranged to maintain as much social distancing as possible. Staff should not move the teacher desk or screen. Student desk arrangements can be changed but numbering and seating plans must remain. - Each classroom is equipped with a desk screen to protect the teacher. - Face coverings should be worn by pupils, staff and adult visitors when moving around the premises, outside of classrooms, such as in corridors and communal areas. School is aware that both adults and children may be exempt from mask wearing for a variety of reasons. - PPE (disposable aprons, gloves, mask and goggles) will be provided to staff administering First Aid. - Staff using common areas to make drinks, warm food etc. are encouraged to use the antibacterial wipes provided to clean kettles, toasters, microwaves etc. 	<p>L after control measures</p>		
<p>Exposure to virus through touching contaminated surfaces or materials</p>		<ul style="list-style-type: none"> - Assurance has been obtained from the PFI providers that cleaning is carried out in line with government guidelines produced for the pandemic. In particular this relates to “touch points” such as door handles and light switches. - An additional on-site cleaner will be available throughout the day, cleaning touch points, toilets and heavily used common areas. 	<p>M after control measures</p>		

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		<ul style="list-style-type: none"> - Where possible/appropriate doors (not fire doors) are kept open to minimise use of door handles and increase ventilation. - Seating plans will be strictly adhered to. - Antibacterial wipes will be available for staff who wish to wipe down shared equipment such as photocopiers. - Wipes, hand sanitiser (wherever possible) and tissues are provided throughout the building. - The school notes the recommended “catch it, bin it, kill it” message and promotes this throughout the building through the display of posters, the provision of tissues and bins and encouraging frequent hand washing/sanitising. 			
<p>Poor hand hygiene</p>		<ul style="list-style-type: none"> - PHE signage on hand washing and infection control is displayed throughout the building. - Students will be encouraged to wash or sanitise their hands on arrival at school and before and after any break or room change. - Hand sanitiser will be available at all entrances and in all classrooms and offices. - There are a total of 3 sets of staff toilets, 6 individual disabled toilets plus two individual PE staff toilets, 5 male student sets of toilets, 5 female student sets of toilets plus one set of male and one set of female student toilets in the PE changing rooms. - Staff should inform reception immediately of any shortages of soap, hand towels or sanitiser. - It is noted that hand driers can be used safely as per HSE advice. 	<p>M after control measures</p>		

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		<ul style="list-style-type: none"> - Bottles of hand sanitiser will be available throughout day. - Soap and paper towels will be kept topped up throughout the day by cleaning and caretaking staff. 			
Staff, students or parents not being aware of these procedures		<ul style="list-style-type: none"> - Staff will be issued with a copy of this risk assessment via email. - Parents will be advised of the principles of this risk assessment and safety measures in place in school via letter and/or text messages and the school website. 	L after control measures		
Students or staff or having an accident or becoming unwell during the day (not virus related)		<ul style="list-style-type: none"> - First Aiders who are on the clinically extremely vulnerable list will not administer First Aid during the pandemic. - Additional PPE such as face masks and aprons will be available for those administering first aid or any treatment requiring essential close contact with pupils or staff. 	L after control measures		
Safeguarding issues arising		<ul style="list-style-type: none"> - It is acknowledged that there is likely to be an increase in safeguarding issues arising from the pandemic. - However, the school has a high number of DSL trained staff including all Heads of Year and SLT and such issues will be distributed amongst these staff to avoid overloading individuals. 	L after control measures		
Risk to mental health of students and staff		<ul style="list-style-type: none"> - VLE updated regularly with messages/letters. - Counselling/support will be offered in the case of any reports of deaths amongst the school community. - Staff wellbeing and mental health will be taken into account at all times - Teaching staff will take a positive and constructive approach in supporting children with their studies i.e. staff will avoid 	M after control measures		

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		<p>reprimanding children for lost time or failure to complete work at home.</p> <ul style="list-style-type: none"> - Individual student issues are picked up through the pastoral system. 			
How school leaders react to changing circumstances may increase risk		<ul style="list-style-type: none"> - Legal liability of school leaders and governors has been clarified via Stone King. - Dispute resolution mechanisms already in place. - Using government guidance as main template for decision making but also making use of other sources of information. - If Headteacher is unwell or needs to self-isolate there are two Deputy Heads to step in. - SLT welfare, both physical and mental, to be taken into account. - Extra communication and consultation will take place in order to adapt and implement any changes as long as the pandemic continues. - Governors will be consulted on the contents of this risk assessment and confirmed that they have all the information and guidance they need in order to fulfil their statutory responsibilities. 	L after control measures		
Local outbreak of Covid-19		<ul style="list-style-type: none"> - In the event of a school or local area outbreak or a local or national lockdown, the school may be advised to temporarily close in whole or in part. In this case the school's contingency plan for home learning would be instigated. 	L		

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Fire evacuation		<ul style="list-style-type: none"> - Normal evacuation routes and procedures will continue to apply. - Full fire evacuation drills will return from September 2021. 	L		
Increased fire risk from storage of large quantities of hand sanitiser		<ul style="list-style-type: none"> - The school is aware that holding large amounts of hand sanitiser creates an increased fire risk and will store this across several storage venues so that no more than 50 litres is in one location. 	L		

Completed by: Signature:




Date:

***Risk Rating – When you are deciding if a hazard has a high, medium or low risk you need to think about two things, if this happens how bad would it be? And how likely is it to happen at the moment (with the current control measures in place).**

RISK MATRIX

Severity

		Severity					
		Death	Extensive injuries requiring hospitalisation	Outside medical treatment required	On site first aid treatment	Minor injury/ damage	
		5	4	3	2	1	
Likelihood	Certain	5	25	20	15	10	5
	Likely	4	20	16	12	8	4
	Possible	3	15	12	9	6	3
	Unlikely	2	10	8	6	4	2
	Rare	1	5	4	3	2	1

-  → High Risk
-  → Medium Risk
-  → Low Risk