Hazard	Who might be harmed?	Risk controls	Risk Level* (considering control measures)	Further actions needed – include who will complete them and when they will be completed by.	Sign off - action complet e
Contact between subjects increasing the risk of transmission of Covid-19	Staff Students	<ul> <li>Students will be offered three Lateral Flow Device (LFD) rapid tests spaced three to five days apart (minimum 3 days) on return to school. Students will then be offered home kits to start testing at home twice a week until further notice.</li> <li>Staff will be offered ongoing Lateral Flow Device (LFD) rapid tests to be taken at home twice a week until further notice.</li> <li>The LFDs provided are simple to use (pupils can swab themselves, with a trained person supervising them). They produce a result in around 30 minutes.</li> <li>Anyone with a positive result will need to leave school, take a confirmatory Polymerase Chain Reaction (PCR) test and follow the self-isolation guidelines (currently 10 days).</li> <li>Pupils and staff are aware not to attend if they have any symptoms of Covid-19, or live with someone who is showing symptoms of Covid-19.</li> <li>Face masks to be worn by students at all times whilst in venues for testing except for brief lowering at time of swabbing.</li> <li>Compliance with wearing of face mask will be monitored by school staff.</li> <li>Face masks (not visors) should be worn by adults and pupils when moving around the premises, and where social distancing cannot easily be maintained, this includes classrooms but excludes during PE and when outdoors. School is aware that</li> </ul>			

		<ul> <li>both adults and children can have medical or other exemptions from this.</li> <li>In exceptional circumstances, and in discussion with SLT, visors may be worn when working with students with special educational needs.</li> <li>All subjects to use hand sanitiser provided on arrival and after completing the test.</li> <li>Two metre social distancing to be maintained between students and testing staff with furniture in testing venues arranged appropriately</li> <li>A one-way flow of subjects through the building is to be initiated and maintained at all times. Compliance with this is to be ensured by queue management staff</li> <li>Students will be tested in form groups for their first test and then in year groups for subsequent tests in school.</li> <li>Regular cleaning of the testing venues will be carried out by testing staff including wipe down of all potential touchpoints in accordance with PHE guidance.</li> <li>Any equipment which is shared must be sanitised on a regular</li> </ul>
Contact between students	Staff	- Testing staff will offer verbal guidance to students in carrying
and testing staff increasing the transmission of Covid-19	Students	<ul> <li>All testing staff have completed the relevant online training for their role, as well as a briefing session in school.</li> </ul>
		<ul> <li>Hand sanitiser will be available and used on a regular basis.</li> <li>Students will carry out the test on themselves. Staff will not administer the test or provide physical assistance.</li> </ul>

		- Two metre social distancing to be maintained between students and testing staff with furniture in testing venues arranged appropriately	
		- Used testing equipment will be double bagged and disposed of appropriately.	
		- PPE for workforce roles to be worn as listed in the guidance and should be replaced between test sessions.	
		- Test areas to be wiped down after each student has taken a test.	
Incorrect test results and Communications	Staff Students	- All staff have completed the relevant online training for their role, as well as an in school briefing session	
		- 3 identical barcodes are provided to students at check in	
		<ul> <li>If consent is given to testing, the student's details will be registered to a unique ID barcode before conducting the test</li> </ul>	
		- Two of the barcodes are handed in by the student at the sample collection bay. The third barcode is kept by the student on an information card.	
		- Barcodes are checked for congruence by trained staff and applied to the (LFD) Lateral Flow Device	
		- A phonecall will be made to the parental contact given on the consent form by the Lead First Aider if a student receives a positive result.	
Damaged barcode, lost LFD, failed scan of barcode	Staff Students	- Inconclusive test subjects will be recalled for a retest.	

Extraction solution which	Testing		
comes with the lab test kit	Staff	- All testing staff have completed the relevant online training for	
contains the following		their role, as well as a briefing session in school	
components:			
NA2HPO4 (disodium		- Nitrile gloves which meet the Regulation (EU) 2016/425 to be	
hydrogen phosphate),		used at all times when handling the extraction solution.	
NaH2PO4 (sodium phosp		- Safety glasses with side shields which are tested and approved	
hate monobasic),		under appropriate government standards to be worn at all	
NaCl (Sodium Chloride)		times when handling the extraction solution.	
These components do not		- Plastic aprons to be worn to protect the body from splashes or	
have any hazard labels		spillages.	
associated with them, and the			
manufacturer states that there		- Product to not enter drains	
are no hazards anticipated			
under conditions of use as		- Surfaces which the solution has been spilt will be wiped down	
described in other product		and cleaning material disposed of appropriately	
literature. This is the case for			
exposure to: eye, skin,		- If the solution has expired it will not be used	
inhalation, ingestion, chronic			
toxicity, reproductive and			
developmental toxicity,			
carcinogenicity, and medical			
conditions aggravated by			
exposure.			