Parents' Guide for Joining the Remote Meeting schoolcloud
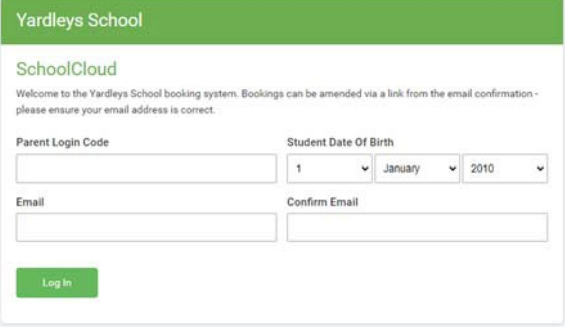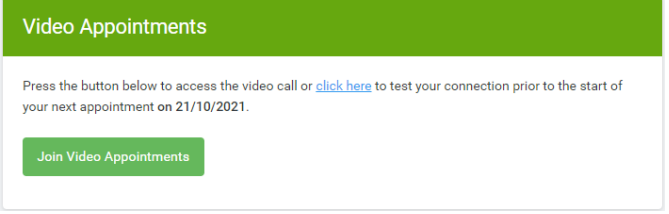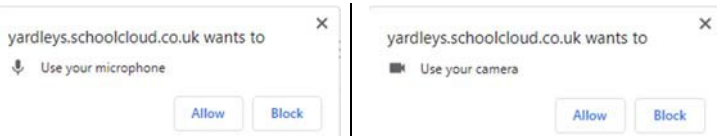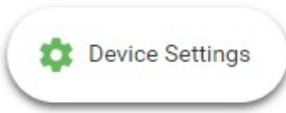
Browse to https://yardleys.schoolcloud.co.uk/

Once you have booked your remote meeting (following the Parents' Guide for Booking Appointments), you will need to be ready to join the session at the booked time. Please note that the session length is a maximum of 5 minutes from the booked time. If you join the session late, this will cut in to that 5 minutes and you may not have enough time to fully discuss your child's report with their subject teacher (or other designated member of the Yardleys' staff).

Hardware & software requirements -

Camera, mic & headphones -	Internet connection –
You will need a device with a camera, speaker and microphone	You will require a connection to the internet. Preferably via a broadband router, although a 4G connection would suffice
· A mobile phone *or* · A laptop *or* · A tablet device (such as an iPad) or a headset and a web cam · If using a desktop PC	Which Browser is best? · If using an Android phone or Chromebook – Please use Google Chrome or Firefox · If using a Windows laptop or PC – Please use Google Chrome, Firefox or Microsoft Edge · If using an Apple iPad or iPhone – Please use Safari, Chrome or Firefox
	Google Chrome Safari Firefox Microsoft Edge

If you are using an Apple device -

Check iOS is on version 14.3

Check Version - Go to Settings – General – About – Version

Update Version - Go to Settings – General – then tap Software Update

Joining the remote meeting -

Step 1: Login to the Parent Evening System	Step 2: Join Video Appointments
Yardleys School SchoolCloud Welcome to the Yardleys School booking system. Bookings can be amended via a link from the email confirmation - please ensure your email address is correct. Parent Login Code Student Date Of Birth: 1 / January / 2010 Email Confirm Email Log In Use the same 'Parent Login Code' that you used to book the appointment	Video Appointments Press the button below to access the video call or click here to test your connection prior to the start of your next appointment on 21/10/2021. Join Video Appointments Please select 'click here' to test your connection prior to the start of your appointment. It will take about 20 seconds to conduct this test. When you receive the 'test completed successfully' message, you should then click 'Join Video Appointments'. Try and do this a couple of minutes or so before your appointment start time
Step 3: Allow Microphone & Camera	**Step 4: Device Settings**
Click 'Allow' for both prompts yardleys.schoolcloud.co.uk wants to Use your microphone Allow Block yardleys.schoolcloud.co.uk wants to Use your camera Allow Block	To change microphone/speaker settings click on 'Device Settings' Device Settings

Step 5: Select Speakers, or Microphone and Blur background

Enable Blur Background (if supported by your device) to hide your background

Select Microphone or Speakers if you are using a headset and wish to switch sound between the device and the headset

Step 6: Select 'Proceed to Video Call

Step 7: Start Appointment

A countdown to your appointment will be displayed on the screen and you will need to click on 'Start Appointment' when the appointment time is reached. Please note that the member of Yardleys' staff is likely to have an appointment before and/or after your appointment slot, so all of the timing is controlled by the School Cloud system. This means that no extensions to the 5 minute appointment slots can be made. It is imperative, therefore, that start times are adhered to, if the full appointment time of 5 minutes is required.

Step 8: Wait for teacher

When the teacher joins you will see them in the main part of the screen.