

Prefect Team

	Monday Tia – QA		Tuesday Mahnoor – QA		Wednesday Zonaira - QA		Thursday Isha – QA		Friday Temi – QA	
P1 – Prevent students from accessing the DT stairs corridor. Making sure the external door is opened at 1.47pm.	Aqsa and Saalihah	Rayyan and Marwa	Marwa and Shamime	Santiago and Zainab	Hibah and Safiya	Raaibah, Sienna and Iqrah	Santiago and Zainab	Ishaa H and Taiba	Zonaira and Abeeha	Tasneemah and Vijaya
P2 – Monitor the drama stairs door, making sure no one enters and make sure the door is opened at 1.47pm.	Alisha and Nisha	Hanin and Sofia	Roshaan and Adam	Isha M and Zonaira	Shiv and Rayyan	Temidire and Nemisha	Zainab and Shaymah	Hibba and Safiya	Zainab and Muhammed	Hanin and Sofia
P3 – Support with the external canteen doors, ensuring not students attempt to enter through here and that no food leaves the canteen. Assist in the clearing of the atrium where possible.	Abeeha and Zonaira	Eliza and Layla	Raaibah and Iqrah	Imaan and Mehk	Ishaa H and Taiba	Tahira and Amaan	Ayman + other	Layla and Eliza	Rayyan and Marwa	Marwa and Shamime
P4 – Circulate along the library corridor and check if the library is full. If it is full inform the member of staff in the central staircase. Make sure no students go along the middle corridor to other areas, except the library, fitness suite or ICT room.	Imaan and Mahnoor	Isha M and Temi	Roshaan and Adam	Tasneemah and Sofia	Alisha and Nisha	Tasneemah and Vijaya	Temidire and Nemisha	Hanin and Sofia	Mehk and Imaan	Zainab and Shaymah
P5 – Assist the librarian and any additional staff with library duties.	Clemency and Tia	Ayman and other	Shiv and Rayyan	Tahira and Amaan	Layla and Eliza	Rayyan and Marwa	Hibah and Amirah	Raaibah, Sienna and Iqrah	Roshaan and Adam	Clemency and Tia

Prefect duty times: 1st half – 1.10-1.30 pm 2nd half – 1.30-1.50pm