



Yardleys
School
WORKING TOGETHER FOR A BETTER FUTURE

BIOMETRIC INFORMATION POLICY

Adopted by Trustees:

Signed:

Date:

This policy is reviewed annually by the Finance, Premises & Staffing committee

Review date:

POLICY INFORMATION

Date of last review	April 2025	Review period	Annual
Date ratified by trustees	July 2025	Trustees' committee responsible	Finance, Premises & Staffing
Policy owner	Gemma Webb	SLT member responsible	Gemma Webb
Date of next review	April 2026		

Reviews/revisions

Review date	Changes made	By whom
June 2022	No changes	Gemma Webb
June 2023	No changes	Gemma Webb
April 2024	No changes	Gemma Webb
April 2025	No changes	Gemma Webb

Dates of linked staff training (if applicable)

Date	Course title	Led by

EQUALITY AND GDPR

All Yardleys' policies should be read in conjunction with our Equal Opportunities and GDPR policies.

Statement of principle - Equality

We will take all possible steps to ensure that this policy does not discriminate, either directly or indirectly against any individual or group of individuals. When compiling, monitoring and reviewing the policy we will consider the likely impact on the promotion of all aspects of equality as described in the Equality Act 2010.

Statement of principle - GDPR

Yardleys School recognises the serious issues that can occur as a consequence in failing to protect an individual adult's or child's personal and sensitive data. These include emotional distress, physical safety, child protection, loss of assets, fraud and other criminal acts.

Yardleys School is therefore committed to the protection of all personal and sensitive data for which it holds responsibility as the Data Controller and the handling of such data in line with the data protection principles and the Data Protection Act (DPA)/GDPR.

Statement of principle – Yardleys Way

Yardleys School treats everyone equally and we value everyone the same irrespective of age; disability; gender reassignment; marriage or civil partnership; pregnancy or maternity; race; religion or belief; sex; and sexual orientation.

Yardleys School does not hold any biometric information on students or staff.